Index - CURRICULUM for Educational Ambassadors

Learning Community- Immigrants as Educational Facilitators Pave the Way for Immigrants to Access Lifelong Learning

(LC Ref. 504 367- 2009-LLP-DE-GRUNDTVIG-GMP)

	STRUCTURE	CONTENTS
1	Contents of Training	Thematic focus • *Greek educational system (3h)* • *Local Educational Opportunities (3h)* • *The Role of the educational facilitator (2h)* • *Promotion skills (4h)* • *Communication Skills (5h)* • *Networking Skills (4h)* • *ICT skills (4h)*
2	Access requirements	Participants' characteristics • Good knowledge of the Greek language • Relevant experience for some of them • Different professions • Different educational levels • Ages: 30-45 • Male and female • 1st generation Immigrants • Different nationalities (Romanian, Albanian, Ukrainian, Russian, Serbs, Bulgarian, etc) • Volunteers
3	Places of learning	*Olympic Training Headquarters in Pyrgos*
4	Course conditions	*Specific technique required:* • *Didactic methods: traditional approaches (active, affirmative, interrogative methods)* • *Adult education techniques* • ***Interactive techniques** (Discussion groups, Case Studies, Group Work, Cooperative learning, Role-playing, Simulations and Games)* • ***Teacher Oriented techniques** (Lecture, Questioning techniques)* *Enhanced with:* • *Group counseling **techniques**: Observation, experiential participation* • *Study visits* • *Guest speakers (specialists)* • *Evaluation at the end of each meeting* *Reasonable number of participants (maximum – minimum): 10-15 trainees* *At Evenings, mornings, or weekends: Time programme flexibility in agreement with*

		the participants – it will be determined during the preparatory workshop *Is it possible to bring children : it will be determined during the preparatory workshop*
5	Duration of training	One month, 25 hours of training, 2 meetings per week, 3 hours per meeting (one meeting of 4 hours)
6	Form of training Constitution and method	- Teaching notes - Guide with useful addresses - Textbook or textbook chapter - Resources used in conducting workshops – case studies or other teaching sessions - Review articles and extended abstracts - Power point presentations - Web pages
7	Course units - contents	*Greek educational system (3h)* *General survey (formal, non formal, in formal)* *Lifelong Learning* *LLL New legal framework* *Providers* *Financing – participating fees* *Professional rights* *Local Educational Opportunities (3h)* *Providers* *Courses* *Participants - Beneficiaries* *Access to learning opportunities* *Different kinds of offers* *Mobility* *Future situations – recommendations* *The Role of the educational facilitator (2h)* *General responsibilities* *Requisite Skills* *Personal qualities and skills* *Employment – volunteerism* *Promotion skills (4h)* *Program planning* *Motivation* *Communication strategy* *Public relations* *Learners' recruitment* *Promotion tools* *Communication Skills (5h)* *Raising Awareness* *Understanding Communication Dynamics* *Working with Body Language* *Working with Differing Points of View* *Understanding Patterns, Habits and Beliefs* *Developing Listening and Responding Skills* *Developing Individual Strengths and Qualities* *Using Positive Reinforcement*

		⇨ *Conflict Management*
		⇨ *Gaining Confidence*
		⇨ *Present my self*
		• *Networking Skills (4h)*
		⇨ *Local information operators and volunteers*
		⇨ *Preparing a network*
		⇨ *Making connections*
		⇨ *Successful networking*
		⇨ *Building Relationships*
		⇨ *Creating Trust - Building Confidence*
		⇨ *Talking up the activity/operation*
		⇨ *Networking events*
		• *ICT skills (4h)*
		⇨ *Internet (e-mail, web sites)*
		⇨ *Use of electronic media (blogs, e-newspapers etc)*
		⇨ *Social Networking (Face Book, Twitter, My space etc)*
		⇨ *Word processing*
8	Information sources	*Name the details!* *Where do I get my training material?* *The trainers in cooperation with the R&D HR, will develop the training matterial* *Useful links* http://www.ehow.com/list_6363944_qualities-characteristics-educational-facilitators.html http://www.educause.edu/Professional+Development/JobOpportunities/EducationalTechnologyFacilitat/207127 http://www.saworks.sa.gov.au/Informationfor/Communities/AdultLearnersWeek/LearningAmbassadors/tabid/146/Default.aspx *References* • Ajzen, I. and Fishbein, M. (1980), Understanding attitudes and predicting social behaviour, Prentice Hall, New Jersey • Burgess, P. (1971), "Reasons for adult participation in group educational activities", Adult education, 22 (1), 3-29 • Hughes, B. (2005), "Identifying attitudes and deterring factors toward continuing education among certified athletic trainers", The internet Journal of allied health sciences and practice, 3 • Glyn, T., (2006), Facilitator education: Learning from group counselor education. Group facilitators: a research and applications journal, 7 • Jenkins, J. & Jenkins, M., (2006), The 9 disciplines of a facilitator: leading groups by transforming yourself, 7 • Merriam, S. B. (2005), "How Adult Life Transitions Foster Learning and Development", New Directions for Adult and Continuing Education, 108 (1), 3-13 • Ryan, M. and Deci, L. (2000), "Intrinsic and extrinsic motivations: Classic definitions and new Directions", Contemporary Educational Psychology, 25, 54-67. • Smith, K. (1998), "Participating in learning projects and programmes", The encyclopaedia of informal education. • Smith, D.H., and Macaulay. (1980), Participation in social and political activities, Jossey-Bass, San Francisco • Wang, G. G. and Wang, J. (2004), "Toward a Theory of HRD Learning Participation", Human Resource Development Review, 10, 1-28.

9	Perspectives after the course	*Cooperation with:* • *Federations and employers' associations* • *local public administration and public authorities activated in adult education* • *Educational institutions (formal, informal, non formal)* • *Civil Society organizations (natives, immigrants)* • *Information centers* • *Local mass media*
10	Financial aspects	*Free? Small fee? Material costs?* *The course will be offered for free. All costs will be covered from the project's budget – travelling expences of the participants included*

i